

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING

Date: Tuesday, December 13, 2022
Time: 6:00 pm
Location: 116 E. 169th Street
Bronx, New York

1. Welcome Role Call: Present were Irma Zardoya, Paul Comrie, Gregory Kimble, Alberto Villaman, Robert Burton, Ricardo Cosme Ruiz, Shameeka Gonzalez.

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Principal AECI II:	Santiago Taveras
BoostEd:	Joshua Moreau
Counsel:	Flora Edwards, Esq. Hector Rodriguez, Director of Operations Donna Rodriguez - AECI I - AP Christopher Mastrocola - AECI I AP

The meeting was chaired by Irma Zardoya

2. Approval of Minutes of November 15, 2022

Moved by Robert Burton and seconded by Alberto Villaman to approve the Minutes of the Meeting held on November 15, 2022. Approved unanimously.

3. CEO Report
 - a. Finalization of the Network Human Resource Director role and training support.
 - b. A process has been developed to update the revisions to both charters to incorporate the development of a middle school.
 - c. Work continues with the Finance Committee to revise and streamline the Network approach to school budgets and the role of the Finance Committee
 - d. A meeting is being schedule with a potential new real estate team to assist in locating a future site.

- e. Finalization of a set of Network CEO, Principal, Assistant Principal and counselor standards which are aligned to each other. Network standards are in process of development.
- f. An internal Network leadership development program called “:Leadership in Design” is being finalized and will help develop a leadership pipeline to support the schools.

4. Principal’s Report - AECI I

- a. Enrollment is at 443 Students including 100 freshmen. Attendance for the month of October was 89.65%. A transition program is being developed for students who are transferring to AECI I from other high schools.
- b. Student Council Elections were held on November 16th. Grade level representatives were elected. The election process included campaign posters/ videos and campaign speeches. Newly elected representatives met with grade teams to begin communication channels with teachers and to share feedback from their constituents.
- c. This year focused on school culture work with the goal of building positive student-staff relationships and with an embedded restorative approach to behavioral challenges. Activities in support of this goal include:
 - I. Case conferencing system with teachers and students
 - ii. Expanding the role of administrators and supervision
 - iii. Reset pass system
 - iv. Conflict resolution training

Next steps include:

- I. Conflict resolution training for students.
- ii. Staff and student mediators
- iii. Student lead motivational and promotional campaign

5. Principal’s Report - AECI II

- a. There are 416 Students enrolled, distributed as follows:
 - I. 122 students in 9th grade
 - ii. 115 students in 10th grade
 - iii. 83 students in 11th grade

- iv. 96 students in 12th grade
- b. Attendance is at 87.25% for November.
- c. Two teachers and two students tested positive for COVID
- d. The Halloween Dance was held on October 31, 2022
- e. Commit Day was held on November 1, 2022 with 28 professionals in different areas sharing their experiences and affording students an opportunity to interact with professionals .
- e. On November 8th the Boys Varsity Soccer Team placed runner up in the NCCA championship
- f. On November 9, 2022 the school held an open house.
- g. On November 11th the Girls Volleyball Team won the City and State Championships
- h. The Dominoes Tournament was held on November 14, 2022
- I. Spirit Week was held from November 14-18, activities included Crazy Hair/Hat Day, Twin Day, Multi Cultural Day, College Swag Day, Sports Jersey Day
- j. On November 18, 2022 the school celebrated a school wide Thanksgiving Dinner
- k. The Parent-Teacher conference was held on n November 17, 2022.

6. Academic Affairs Committee Report

The Committee met and discussed the following:

- A. Course offerings in both schools as they prepare students for graduation with the goal of developing common assessment tools for courses which do not have Regents Exams
- B. The summer program was reviewed with a view to offering opportunities for enrichment as well as remediation, Areas of outside summer partnerships for summer internships was discussed.

7. Finance Committee Report

- a. The Committee met to discuss new policies and procedures and the reviewed the budget review process, internal controls and compliance

8. New Business

a. AECI I

I. Installation of New Flooring System in Kitchen and Cafeteria Area

WHEREAS on September 13, 2022 the Board authorized the installation of a new flooring system in the seating area of the cafeteria, and

WHEREAS following testing due to traces of lead and moisture, lead abatement and remediation in the cafeteria seating area is required; and

WHEREAS, lead abatement and moisture remediation and the installation of an EPOXY floor system is required in the kitchen area,

BE IT RESOLVED, to approve a change order to ENECON Northeast to perform the required work at a revised total project cost not to exceed \$239,300.

Moved by Alberto Villaman. Seconded by Paul Comrie. Approved unanimously

b. AECI II

I. New Hires

Moved by Alberto Villaman seconded by Gregory Kimble to hire Bethany Fernandez as an Assistant Science Teacher. Approved unanimously.

ii. VEX 1Q Classroom Bundle

Moved by Paul Comrie seconded by Robert Burton to authorize the purchase of a Vex1Q Classroom Bundle from Vex Robotics, the sole vendor, at a cost not to exceed \$11,751.97. Approved Unanimously

iii Renewal of Edmenton Courseware Comprehensive Library License

Moved by Alberto Villaman seconded by Paul Comrie to authorize renewal of the license for the Courseware Comprehensive Library licensed by Edmentum for the period July, 2022 through June 30, 2023 at a cost not to exceed 12,250.00. Approved Unanimously .

c. Committee Membership

Moved by Shameeka Gonzalez, Seconded by Robert Burton to add Gregory Kimble to the Finance Committee . Approved unanimously

9. Executive Session

Moved by Robert Burton seconded by Shameeka Gonzalez at 7:40 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously.

Moved by Robert Burton seconded by Alberto Villaman at 8pm to return to the record. Approved unanimously.

10. Moved by Robert Burton seconded by Alberto Villaman at 8:05pm to adjourn. Approved unanimously.