

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING

Date: Wednesday June 21, 2023
Time: 6:00 pm
Location: via Zoom

1. Welcome Role Call: Present were Irma Zardoya (Chair Pro Tem) Robert Burton, Paul Comrie, Shameeka Gonzalez, Gregory Kimble, Alberto Villaman

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Principal AECI II:	Santiago Taveras
Director of Human Resources	Hector Rodriguez
Counsel:	Flora Edwards, Esq.
BoostEd:	Joshua Moreau

2. Approval of Minutes of May 9, 2023

Moved by Paul Comrie and seconded by Alberto Villaman to approve the Minutes of the Meeting held on May 9, 2023. Approved unanimously.

3. Moved by Alberto Villaman seconded by Paul Comrie at 6:13pm to go into Executive Session to personnel and real estate matters. Approved unanimously

Moved by Gregory Kimble and seconded by Paul Comrie at 6:53pm to return to the record. Approved unanimously

4. CEO Report

- a. Work continues on the plans on the development of Network Middle Schools
- b. The next phase of renewal and expansion has begun involving Board support for the Network and its Schools.
- c. Work continues on the creation of a 5-year strategic plan to guide the Network's growth and direction is in progress.

- d. Review continues on the end of the year outcomes for both school including Regents results, graduation rates and well as human resources issues and responses.

5. Human Resources Report

- a. Commenced implementation of the transfer from PEO system to a self-sustaining system for the administration of benefits and payroll has been finalized with the recommendation the to terminate services of Extensis and engage ADP to support the administration of payroll and benefits,
- b. Commenced administration of the 401K to Capital Group which provides greater options for participants and which provides a dedicated financial advisor.
- c. After investigation recommends the transfer of health benefits from AETNA to United Health Care.

6. Principal's Report - AECI I

- a. Enrollment is at 446 Students including 112 freshmen.
- b. As of this date there are 133 incoming 9th graders who have submitted full documentation and anticipate reaching 140 by the end of next week.. In-person and on-line registration continues ahead of prior years.
- c. Attendance for May was 82.81% . Different strategies to increase attendance were discussed at the Academic Affairs Committee. The number of suspensions has decreased
- d. Graduation was held at Hostos Community College. The graduation rate was 96%
- e. Regents and SAT results will be available next month.
- f. Traditional Summer school plans includes Regents and credit makeups and the new Bridge Program for 40 incoming 9th graders. As of this date 30 students have signed up for the summer bridge program .
- g. School Activities included:
 - I. Sports Banquet held on June 20th
 - ii. Academic Awards Dinner for Grades 9-11 held on June 21, 2023.
 - iii The Reveal Day Carnival held on June 21, 2023

7. Principal's Report - AECI II

- a. There are 405 students including - 122 Freshmen, 110 Sophomores, 79 Juniors and 94 Seniors..
- b. Attendance for February was 85%.
- d. Regents Examinations were administered on June 14-16th.
- e. Events
 - I. End of year Dance was held on June 2, 2023
 - ii. Boot Camp was held on June 3rd and 10th.
 - iii. On June 5th and 6th the 11th grade went on a school trip to Boston.
 - iv. The Sports Award Ceremony was held on June 9th
 - v. The Senior Awards Ceremony was held on June 13th
 - vi. Field Day was held on June 17th

8. Academic Affairs Committee Report

The Committee met on June 12, 2023 and discussed the following:

- a. The on-boarding summer program
- b. The dashboard results
- c. The utilization of time as reflected in the school schedule
- d. Changes in the admission requirements and how we can assist our students in meeting the emerging college admissions criteria
- e. Discussed strategies for retention of teachers

9. Human Resources Committee Report

The committee met on May 9, 2023 and discussed the following:

- a. Commenced implementation of the transfer from PEO system to a self-sustaining system for the administration of benefits and payroll has been finalized with the recommendation to terminate services of Extensis and engage ADP to support the administration of payroll and benefits,
- b. Commenced administration of the 401K to Capital Group which provides greater options for participants and which provides a dedicated financial advisor.
- c. After investigation recommends the transfer of health benefits from AETNA to United Health Care.

WHEREAS, it is the responsibility of the Board to insure that the benefits provided to its employees are at a competitive cost and provide the greatest flexibility for its employees, and

WHEREAS, the Network has investigated the options available to the Network for the provision of Health Benefits for the coming school year, and

WHEREAS, following review, the HR Committee has made a recommendation to the finance committee for the provision of Health Care benefits for the coming school year,

BE IT HEREBY resolved that the Health Care Plan be transferred from AETNA to UNITED HEALTH CARE at a cost reflected on the attached spread sheet.

Moved by Robert Burton and seconded by Paul Comrie. Approved unanimously.

9. Finance Committee Report

- a.. BUDGET 2023-2024

WHEREAS , the Finance Committee met on June 9 2022 to review the 2022-23 budget in detail and

WHEREAS, the budget presented reflects meetings with the CEO and the Principals of both schools and a number of Finance Committee Meetings were held to refine the budgets for each school and.

WHEREAS, The budgets for both schools are balanced and facility requirements are built in including actual and projected expenses.

IT IS HEREBY RESOLVED that the budget for 2023-24 be approved,

Moved by Alberto Villaman seconded by Gregory Kimble. Approved unanimously.

b. Appointment of General Counsel

Moved by Alberto Villaman seconded by Robert Burton to retain Flora Edwards Esq. as General Counsel for the period July 1, 2023 - June 30,2024 at a cost not to exceed \$35,000. Approved unanimously.

c.. Selection of Auditors

Moved by Paul Comrie seconded by Gregory Kimble to authorize the Chair to enter into an Agreement with Mengel, Metzger, Barr & Company, LLP, subject to review of counsel, to perform the external audit of the AECI Charter School Network's financial statements for the period July 1, 2022 through June 30, 2023 including but not limited to the Schedule of Expenditures of Federal Awards as well as preparation of the 900 Reports and other services related to compliance as set forth in the engagement letter dated June 16, 2023 at a cost not to exceed \$47,500.00. Approved unanimously .

10. Facilities Committee

To be discussed in Executive Session.

11. New Matters

a. New Matters - AECI I

I. New Hires

Sophia Menches	Special Education Teacher
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Renata Galdino	ELL Teacher
Jazmine Branch	Dean
Denis Riordan	Social Studies Teacher
Brannon Shedd	Special Education Teacher
Ruperto Perez	Post-Secondary Counselor

Moved by Pail Comrie seconded by Alberto Villaman. Approved Unanimously.

ii. New Fire Alarm System

Moved by Paul Comrie seconded by Robert Burton to authorize the Chair to enter into a contract with Johnson Controls, subject to review of counsel, to replace the current fire alarm system with a 1-600 ZONE FA PANEL, 1 VOICE EVAC, 1 ANNUNCIATOR, 72 SMOKE DETECTORS at a cost not to exceed \$189,352.94 with an annual service contract at a cost not to exceed \$7,652.82. It should be noted that the Johnson Control bid is \$16,081 higher than the next lowest bidder. However, it has been determined that Johnson Control's familiarity with the system and requirements, in the interests of continuity, will better serve the needs of the School. Approved unanimously

b. New Matters - AECI II

I. New Hires

- Hector Torres- Security/Youth Advisor
- Justin Foster- Youth Advisor
- Hatumata Gumane- ESL/ELA Teacher
- Andrew Toms- History Teacher

Moved by Alberto Villaman seconded by Robert Burton . Approved unanimously.

ii. Change Order- Taurino Management Company

Moved by Paul Comrie seconded by Gregory Kimble to authorize a change order to the contract issued to Taurino Management Company for the creation of additional classroom space at a cost not to exceed of \$67,844 for a total contract value of \$176,844.00

Approved unanimously

12. Moved by Robert Burton seconded by Alberto Villaman at 7:47pm to adjourn. Approved unanimously.



AECI CHARTER SCHOOLS NETWORK September 1, 2023

		ExtensisHR PEO	EMPIRE (Effective 9/1/2023)	UNITED HEALTHCARE (Effective 9/1/2023)	UNITED HEALTHCARE (Effective 9/1/2023)
Medical - Plan Features		AETNA Elect Choice - National EPO 40/4000	EMPIRE EPO 4K	EPO NY	EPO NY
	Plan Network	Open Access	EMPIRE EPO	Freedom	Freedom
	Single Option	In Network	In Network	In Network	In Network
	Individual Deductible	\$4,000	\$4,000	\$4,000	\$4,000
	Family Deductible	\$8,000	\$8,000	\$8,000	\$8,000
	Medical Deductible: Policy or Calendar Year		Calendar Year	Calendar Year	Calendar Year
	UCR Level	N/A	N/A	N/A	N/A
	Coinsurance Paid by the Plan	80%	80%	60%	70%
	Individual Maximum Out of Pocket*	\$7,500	\$7,150	\$8,550	\$6,000
	Family Maximum Out of Pocket*	\$15,000	\$14,300	\$17,100	\$12,000
	Primary Office Visit	\$40	\$40	\$30	\$25
	Specialist Office Visit	\$80	\$70	\$50	\$100
	Virtual Visit		\$0 copay	No Charge	No Charge
	Inpatient Hospital	Ded & Coins	Ded & Coins	Ded & Coins	Ded & \$250 copay per day to a max of \$1,250 per admission
	Outpatient Surgery	Ded & Coins	Ded & Coins	Ded & Coins	Ded & \$150 copay per visit
	Emergency Room Copay	\$400	\$400	\$400 copay per visit; waived if admitted	\$250 copay per visit; waived if admitted
	Urgent Care	\$75	\$75	\$50	Ded & \$50 copay
	Lab	Ded & Coins	Preferred Freestanding Lab Tests - Covered in Full / Office Lab Tests - Ded & Coins	No Charge	Ded & then \$50 copay
	Radiology	Ded & Coins	Ded & Coins	Ded & Coins	Ded & then \$50 copay
	High Tech Imaging	CT Scan, MRI, Ultrasound, PET Scan, etc.	Ded & Coins	Ded & Coins	Ded & 50% Coins
In-Network Prescriptions					
RX Deductible	\$100 / \$300	\$100 / \$200	\$100 (waived for Tier 1 Drugs)	\$100 (waived for Tier 1 Drugs)	
Retail Prescription Drugs (30 days)	\$10 / \$55 / \$100	\$10 / \$50 / \$80	\$10 / \$50 / \$100	\$10 / \$50 / \$100	
Mail Order Prescription Drugs (90 days)	\$20 / \$110 / \$200	\$20 / \$100 / \$160	\$25 / \$125 / \$250	\$25 / \$125 / \$250	

Notes				

Enrollment & Premium	EE Count				EMPIRE EPO 4K	EPO NY	EPO NY
	Current	Renewal					
Enrollment & Rates by Plan							
Employee Only	68		\$632.00	\$625.00	\$902.09	\$666.82	\$668.17
Employee + Spouse	4		\$1,361.00	\$1,345.00	\$1,804.19	\$1,400.32	\$1,403.17
Employee + Children	11		\$1,234.00	\$1,218.00	\$1,623.77	\$1,166.93	\$1,169.31
Employee + Family	14		\$1,963.00	\$1,939.00	\$2,706.28	\$2,033.79	\$2,037.93
Monthly Premium by Plan	97		\$89,476	\$88,424	\$124,306	\$92,254	\$92,442
Annual Premium by Plan			\$1,073,712	\$1,061,086	\$1,491,695	\$1,107,052	\$1,109,306
\$ Difference from Current			N/A	-\$12,624	\$417,987	\$33,340	\$35,586
\$ Difference from Renewal			N/A	N/A	\$430,611	\$45,964	\$48,212
% Difference from Current			N/A	-1%	39%	3%	3.31%

* Maximum Out of Pocket includes deductibles, coinsurance, medical and Rx copays

See Carrier Notes page for details regarding PPACA Taxes / Fees

Headcount taken from **Census**



**NOTE: THIS SUMMARY IS NOT INTENDED TO BE A COMPREHENSIVE LIST OF SERVICES
AND IS NOT A GUARANTEE OF COVERAGE**